

# Adult Social Care & Health Overview & Scrutiny Committee

Date: Wednesday, 25 September 2019

Time: 11.00 am

Venue: Committee Room 2, Shire Hall

## Membership

Councillor Wallace Redford (Chair)  
Councillor Clare Golby (Vice-Chair)  
Councillor Helen Adkins  
Councillor Jo Barker  
Councillor Mike Brain  
Councillor John Cooke  
Councillor John Holland  
Councillor Andy Jenns  
Councillor Jerry Roodhouse  
Councillor Andy Sargeant  
Councillor Margaret Bell  
Councillor Sally Bragg  
Councillor Christopher Kettle  
Councillor Pamela Redford  
Councillor Tracy Sheppard  
Councillor Les Caborn  
Councillor Dave Parsons

Items on the agenda: -

## 1. General

### (1) Apologies

### (2) Disclosures of Pecuniary and Non-Pecuniary Interests

Members are required to register their disclosable pecuniary interests within 28 days of their election of appointment to the Council. A member attending a meeting where a matter arises in which s/he has a disclosable pecuniary interest must (unless s/he has a dispensation):

- Declare the interest if s/he has not already registered it
- Not participate in any discussion or vote

- Must leave the meeting room until the matter has been dealt with
- Give written notice of any unregistered interest to the Monitoring Officer within 28 days of the meeting Non-pecuniary interests must still be declared in accordance with the Code of Conduct. These should be declared at the commencement of the meeting.

### **(3) Chair's Announcements**

#### **(4) Minutes of previous meetings**

To confirm the minutes of the meeting held on 3 July 2019.

## **2. Public Speaking**

## **3. Questions to the Portfolio Holder**

## **4. Performance Monitoring – Clinical Commissioning Groups** 5 - 12

The Committee receives six-monthly updates on the performance of CCGs. The focus for this meeting will include progress towards establishing a single CCG, updates on Primary Care Networks and against the five-year plan for GP services and the performance indicator on treatment of cancer patients within 62 days.

## **5. Adult Social Care Strategic Review** 13 - 14

This item will supplement a pre-committee briefing session and provide the findings of an independent review of demand in Adult Social Care to support further development of the service, to meet the needs of the Warwickshire population.

## **6. One Organisational Plan Quarterly Progress Report** 15 - 30

To consider the One Organisational Plan Quarterly Progress Report for 2019/20 at quarter one.

## **7. Work Programme** 31 - 40

This report reviews the recent work of the Adult Social Care and Health Overview and Scrutiny Committee and seeks the Committee's views on the proposed forward work programme.

## **8. Any Urgent Items**

Agreed by the Chair.

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These should be declared at the commencement of the meeting

The public reports referred to are available on the Warwickshire Web

<https://democracy.warwickshire.gov.uk/uuCoverPage.aspx?bcr=1>

### Public Speaking

Any member of the public who is resident or working in Warwickshire, or who is in receipt of services from the Council, may speak at the meeting for up to three minutes on any matter within the remit of the Committee. This can be in the form of a statement or a question. If you wish to speak please notify Democratic Services in writing at least two working days before the meeting. You should give your name and address and the subject upon which you wish to speak. Full details of the public speaking scheme are set out in the Council's Standing Orders.

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# Adult Social Care and Health Overview & Scrutiny Committee

25<sup>th</sup> September 2019

## Performance Monitoring – Clinical Commissioning Groups

### Recommendation

That the Overview and Scrutiny Committee:

- (i) Receives and considers the updated report on performance monitoring by the three Clinical Commissioning Groups for the County.

### 1. Introduction

- 1.1 This report provides information on the performance monitoring by the three Clinical Commissioning Groups (CCGs) that deliver NHS services to Warwickshire residents.
- 1.2 As agreed at the Adult Social Care and Health Overview & Scrutiny Committee on 26<sup>th</sup> September 2018, this report provides a six-month update on CCG performance measured by the NHS Constitution Measures, now reflecting performance up to June 2019.

### 2. CCG Performance Reporting

- 2.1 The three CCGs serving Warwickshire provide regular reports to their respective Governing Boards on their performance. Table 1 below provides some key facts on the CCGs. This data is extracted from the reports submitted to the CCG Boards and links to these are provided under section 3 below.

**Table 1: Clinical Commissioning Group Key Facts**

	Warwickshire North CCG	Coventry & Rugby CCG	South Warwickshire CCG
<b>Population</b> (to nearest thousand)	193,000	467,000 (Coventry - 360,000 Rugby -106,000)	291,000
<b>Budget</b> (2018/19)	£273 million	£697 million	£391 million
<b>GP Members</b>	26	66	33
<b>CCG Quality Assurance Framework</b> <i>(annual assessment, 2018/19)</i>	Good	Good	Requires Improvement
<b>Key organisational facts</b>	Joint shared team across the two CCGs		
<b>Quality innovation, productivity, prevention savings</b>	Achieved	Achieved	£15.6m achieved (£17.3m Target)



- 2.2 Clinical Commissioning Groups are required to meet the national NHS Constitution targets and therefore report performance against these measures which have a nationally set target.
- 2.3 Table 2 provides data on the NHS constitution measures for the three CCGs; this has been updated to reflect performance up to June 2019 (previous data reported was up to November 2018).
- 2.4 All three CCG's commissioned Coventry and Warwickshire Partnership Trust (CWPT) to provide mental health and learning disability services for children, adults and older adults. South Warwickshire NHS Foundation Trust (SWFT) provided a range of community services including district nursing, health visiting, occupational therapy, podiatry, rehabilitation services and speech and language therapy.

Table 2: Performance of NHS Constitution Measures

NHS Constitution Targets	Warwickshire North CCG June 2019 (Target)	Coventry & Rugby CCG June 2019 (Target)	South Warwickshire CCG June 2019 (Target)
<b>A &amp; E Waits</b>			
Patients should be admitted, transferred or discharged within 4 hours of their arrival at an A & E department	76.8% (95%)	88.1% (95%)	93.2% (95%)
A & E- 12 hour trolley waits	6 (0)	0 (0)	0 (0)
<b>Referral to Treatment Waiting Times</b>			
Patients on incomplete non-emergency pathways waiting no more than 18 weeks from referral	84.8% (92%)	86.1% (92%)	91.5% (92%)
RTT>52 weeks breaches - incomplete pathways	0 (0)	0 (0)	1 (0)
Diagnostic tests -patients waiting no longer than 6 weeks from referral	99.6% (99%)	99.7% (99%)	98.0% (99%)
<b>Cancer waits</b>			
Maximum 2 week wait for first outpatient appointments for patients referred urgently with suspected cancer by a GP	95.0% (93%)	97.8% (93%)	93.7% (93%)
Maximum 2 week wait for first outpatient appointments for patients referred urgently with breast symptoms	60.0% (93%)	97.3% (93%)	92.3% (93%)
Maximum one month (31 day) wait from diagnosis to first definitive treatment for all cancers	97.4% (96%)	99.4% (96%)	95.5% (96%)

NHS Constitution Targets	Warwickshire North CCG June 2019 (Target)	Coventry & Rugby CCG June 2019 (Target)	South Warwickshire CCG June 2019 (Target)
Maximum 31 day wait for subsequent treatment where that treatment is surgery	100% (94%)	95.2% (94%)	93.3% (94%)
Max 31 day wait for subsequent treatment where the treatment is an anti-cancer drug regimen	100% (98%)	100% (98%)	97.0% (98%)
Maximum 31 day wait for subsequent treatment where the treatment is a course of radiotherapy	100% (94%)	97.6% (94%)	98.1% (94%)
Maximum two month (62 day) wait from urgent GP referral to first definitive treatment for cancer	83.3% (85%)	72.6% (85%)	59.3% (85%)
Maximum 62 day wait from referral from an NHS screening service to first definitive treatment for all cancers	100% (90%)	88.9% (90%)	100% (90%)
Maximum 62 day wait for first definitive treatment following a consultants decision to upgrade the priority of the patient	100% (85%)	84.2% (85%)	100% (85%)
<b>Mixed Sex Accommodation</b>			
Mixed sex accommodation breaches	0 (0)	0 (0)	1 (0)
<b>Cancelled Operations</b>			
Cancelled operations rebooked within 28 days (Q1 19/20)	9 (0)	27 (0)	1 (0)
Number of operations cancelled for a second time	0 (0)	0 (0)	0 (0)



NHS Constitution Targets	Warwickshire North CCG June 2019 (Target)	Coventry & Rugby CCG June 2019 (Target)	South Warwickshire CCG June 2019 (Target)
<b>Mental Wellbeing</b>			
% of people under adult mental illness specialties on Care Programme Approach who were followed up within 7 days of discharge from psychiatric in-patient care (Q1 19/20)	95.5% (95%)	95.4% (95%)	95.4% (95%)
Improving Access to Psychological Therapies (IAPT) Access (April 2019)	17.4% (15%)	14.2% (15%)	4.4% (15%)
Improving Access to Psychological Therapies (IAPT) Recovery (April 2019)	52.0% (50%)	54.4% (50%)	47.6% (50%)
People starting Treatment for Early Intervention in Psychosis (EIP) within two weeks	50% (50%)	44.4% (50%)	100% (50%)
<b>Key:</b>	 Target not met	 Target met or exceeded	

## 2.5 Warwickshire North CCG - overview (extract from 2018/19 Annual Report)

The CCG is working towards improving health outcomes, reducing health inequalities and improving the quality of the services it commissions. In 2018/19, the CCG has continued to perform well in our commissioned services against key constitutional requirements. The CCG has routinely met 9 of the 12 NHS Constitutional Standards.

Key areas where performance has been less than the NHS Constitutional standard are those where performance nationally has commonly also been severely challenged in year, namely:

- Referral to Treatment (RTT) - Patients on incomplete non-emergency pathways waiting no more than 18 weeks from referral
- A&E 4 hour waits
- Cancer two week waits for first outpatient appointment for patients referred urgently with breast cancer

The CCG uses the above performance measures along with other intelligence to indicate where there are risks that may prevent the CCG from achieving its objectives. During the year, the key risks to achieving our objectives have been:

- **Achieving the financial control total agreed with NHS England.** The CCG has an agreed financial plan with NHS England with a cumulative control total of £18.9m deficit and an in-year deficit plan of £1.0m (before application of any Commissioner Sustainability Funds). Accordingly, the CCG is in breach of its statutory break-even duty. There remain a number of potential in-year financial risks that the CCG is seeking to mitigate, including a significant value of contract challenges, and there is a possibility that the CCG may end the year with a deficit higher than Plan.
- **Achievement of the NHS Constitutional targets in A&E.** There is a risk that the CCG will not achieve the constitutional target of 95% for A&E waiting times. The revised Sustainability and Transformation Fund (STF) trajectory agreed between NHS Improvement and GEH and agreed to within the Remedial Action Plan (RAP) monitored by the CCG delivers 91% in the last quarter of 2019, the Trust is running well below this target and the CCG is not confident that this target will be reached and is working with the Trust on a revised Remedial Action Plan.
- **Achievement of the NHS Constitutional targets in Referral to Treatment.** There is a risk that the CCG will not achieve the constitutional target of 92% for Referral to Treatment (RTT) waiting times for non-emergency pathways, the most significant but not sole contributing factor being NHS George Eliot Hospital identification of waiting list management problems. NHS Improvement and the CCG meet monthly to oversee the delivery of Trust actions. Contractually there are monthly action plan review meetings to check that actions are being delivered and associated trajectories are being met. The revised Performance Notice in line with the revised profile agreed between NHS Improvement and the George Eliot Hospital delivers 0 over 52 week waiters, and RTT at 87% by the end of March 2019, this should equate to the CCG delivering 89% by the end of March 2019.

## 2.6 **Coventry and Rugby CCG - overview (extract from 2018/19 Annual Report)**

In 2018-19, the CCG has continued to perform well in our commissioned services against key constitutional requirements. The CCG has routinely met 9 of the 12 NHS Constitutional Standards.

Key areas where performance has been less than the NHS Constitutional standard are those where performance nationally has commonly also been severely challenged in year namely:

- Referral to Treatment (RTT) - Patients on incomplete nonemergency pathways waiting no more than 18 weeks from referral
- A&E 4 hour waits

- Cancer two week waits for first outpatient appointment for patients referred urgently with breast cancer.

The CCG uses the above performance measures along with other intelligence to indicate where there are risks that may prevent the CCG from achieving its objectives. During the year, the key risks to achieving our objectives have been:

- Achieving the financial control total agreed with NHS England
- Achievement of the NHS Constitutional targets in A&E
- Achievement of the NHS Constitutional targets in Referral to Treatment.

## 2.7 South Warwickshire CCG - overview (*extract from 2018/19 Annual Report*)

The CCG continues to perform well on a number of key performance indicators and to make good progress on areas of ongoing challenge, such as cancer waiting time targets and mental health service access. The CCG has faced a number of performance challenges during 2018/19 with additional demand placed upon the urgent care system at South Warwickshire NHS Foundation Trust. The CCG is committed to working with the relevant emergency and urgent care providers to deliver continuing improvement in these services.

The CCG continues to work in a very challenging financial environment and our Quality, Innovation, Productivity and Prevention (QIPP) efficiency target was at a significant level at £17.3m or 4.4% of our budget. We achieved savings of £15.6m of this target. However, the CCG could not meet the control total set by NHSE of breakeven and posted a deficit of £4.33m for the year 2018/19. However, the cumulative surplus of £0.98m was brought forward from the previous year, resulting in a deficit of £3.35m.

In 2018/19 the following one objective was rated as high risk:

- **Achieve the financial control total, as set by NHS England (NHSE), and/or statutory financial 'break-even' duty and/or the QIPP target.** In line with NHSE's planning requirements, the CCG's NHSE set financial control total for 2018/19 was to break even. The CCG met non-recurrent financial pressures during the year relating to individual packages of care and non-delivery of some savings schemes leaving the CCG unable to achieve the financial plan to break even and posted a deficit of £4.3m reduced to £3.35m when taking into account the cumulative surplus brought forward. During 2018/19 the CCG has been rigorous with its contract monitoring of the largest hospital contracts in order to ensure delivery of the transactional acute QIPP

schemes to plan. While some savings schemes have not delivered as originally intended, the CCG overall was able to deliver £15.6m savings in 2018/19.

### 3. Background Papers

Full copies of the CCGs Annual Reports and Performance Reports can be viewed through the following links:

- Warwickshire North CCG: [Annual Report 2018/19](#)
- Coventry & Rugby CCG: [Annual Report 2018/19](#)
- South Warwickshire CCG: [Annual Report 2018/19](#)

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The report was circulated to the following members prior to publication:

Local Member(s): None

Other members: Councillors Redford, Golby, Adkins, Roodhouse and Caborn

## **Adult Social Care and Health Overview and Scrutiny Committee**

**25<sup>th</sup> September 2019**

### **Adult Social Care Strategic Review**

#### **Recommendation(s)**

1. That Adult Social Care and Health Overview and Scrutiny Committee note the findings of the review and the action being taken to progress the 50 recommendations following the strategic review of Adult Social Care.

#### **1.0 Key Issues**

- 1.1 A review of demand in Adult Social Care was undertaken in 2018 and early 2019 to support further development of the service to meet the needs of the Warwickshire population. The review was carried out by an independent subject matter expert supporting the council with our transformation programme.
- 1.2 A summary of the review will be presented to Overview and Scrutiny at the meeting on 25<sup>th</sup> September.
- 1.3 The review recognises that while Warwickshire continues to perform in relation to outcomes for people in receipt of Adult Social Care there are areas for improvement.

#### **2.0 Options and Proposal**

- 2.1 The review makes a series of observations and associated recommendations in the following key areas:
  - Data management and improved use of data to inform planning and decision making
  - Approaches to managing demand and the market
  - Better identification of, and support to, people on the cusp of care
  - Enhanced use of assistive technology
  - Robust early intervention and prevention strategy
  - Enhancing assessment and care management processes with a focus on reviews
  - More effectively supporting people with direct payment
  - Enhancing the brokerage function
  - Enhance accommodation based support and community support services available in the market
  - Effective transition arrangements to support preparation for adulthood
  - Progressing the integration of health and social care
  - Developing the workforce

- 2.2 Delivery of the outstanding recommendations requires a collaborative response from Adult Social Care, People Strategy and Commissioning, the Commissioning Support Unit, Human Resources and Organisational Development in collaboration with our health and wider system partners. Given the timing of the review some of the recommendations have already been actioned with the remaining already in progress.
- 2.3 Monitoring of the delivery of the recommendations will be overseen by the People Directorate Leadership Team.

### 3.0 Financial Implications

- 3.1 Implementation of some of the recommendations will have capital and revenue implications. These are being actively considered as part of the planning and implementation process.
- 3.2 Any actions that require financial support, e.g., project capacity, or additional investment, e.g., prevention activities, will be subject to appropriate governance processes and considered as part of the development of the Medium Term Financial Strategy.

### 4.0 Environmental Implications

- 4.1 None.

### 5.0 Timescales associated with the decision and next steps

- 5.1 The action plan to deliver the outstanding recommendations is being actively managed. There is an expectation that the majority of recommendations will be implemented by the end of March 2020.

### Background Papers

None.

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The report was circulated to the following members prior to publication:

Local Member(s): None

Other members: Councillors Redford, Golby, Adkins, Roodhouse and Caborn

## Adult Social Care & Health Overview & Scrutiny Committee

25th September 2019

### One Organisational Plan Quarterly Progress Report: Period under review: April 2019 to June 2019

#### Recommendation

That the Overview and Scrutiny Committee:

- (i) Considers and comments on the progress of the delivery of the One Organisational Plan 2020 for the period as contained in the report.

#### 1. Introduction

- 1.1. The One Organisational Plan (OOP) Quarterly Performance Progress Report for the period April 1st 2019 to June 30th 2019 was considered and approved by Cabinet on 12th September 2019. The report provides an overview of progress of the key elements of the OOP, specifically in relation to performance against Key Business Measures (KBMs), strategic risks and workforce management. A separate Financial Monitoring report for the period covering both the revenue and capital budgets, reserves and delivery of the savings plan was presented and considered at the same meeting.
- 1.2. This report draws on information extracted from both of the Cabinet reports to provide this Committee with information relevant to its remit.

#### 2 One Organisational Plan 2020: Strategic Context and Performance Commentary

2.1 The OOP 2020 Plan aims to achieve two high level Outcomes:

- **Warwickshire's communities and individuals are supported to be safe, healthy and independent;** and,
- **Warwickshire's economy is vibrant and supported by the right jobs, training, skills and infrastructure.**

Progress to achieve these outcomes is assessed against 58 KBMs.

Outcome	No. of KBMs
<b>Warwickshire's communities and individuals are supported to be safe, healthy and independent</b>	24
<b>Warwickshire's economy is vibrant and supported by the right jobs, training, skills and infrastructure</b>	17

In addition, to demonstrate OOP delivery by ensuring that **WCC makes the best use of its resources**, a total of 17 KBMs are monitored.

2.2 Of the 58 KBMs, 10 are in the remit of this Overview and Scrutiny Committee. At the Quarter 1 position, 70% (7) of KBMs are currently on track and achieving target while the remainder 30% (3) of KBMs are not on track and behind target. Chart 1 below summarises KBM performance by outcome.

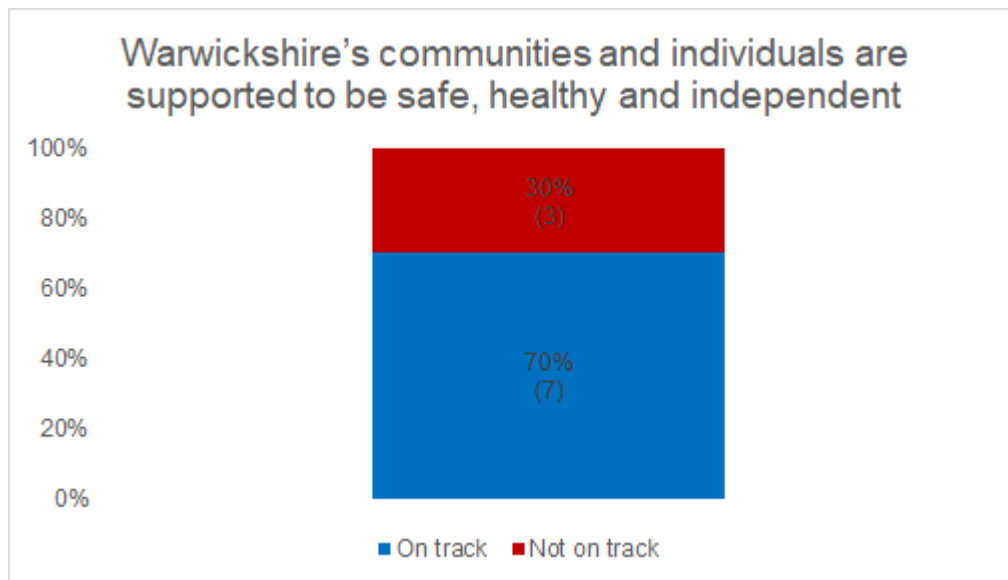


Chart 1

2.3 Of the 70% (7) KBMs achieving target there are several measures where performance is of particular note, including:

- Average daily beds occupied by delayed Warwickshire patients delayed by Social Care where numbers have significantly reduced during the first quarter;
- No. of people receiving a direct payment at the end of the month where the performance at the end of Quarter 1 (1084) is higher than the same period last year, and the 2017/18 year end actual.

2.4 Chart 2 below illustrates the considered projection of performance over the forthcoming reporting period.

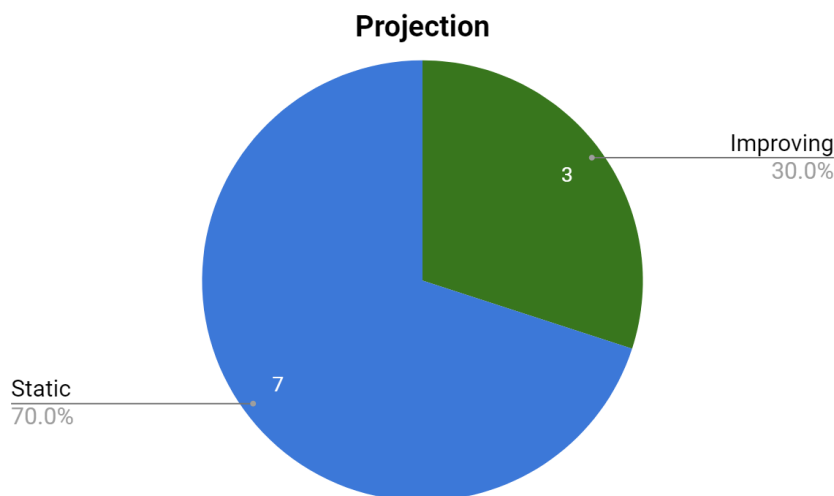


Chart 2

Of the 10 performance measures, 3 KBMs are not on track and behind target, of which:

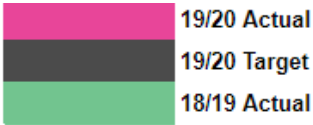





- % of women who smoke at the time of delivery across Warwickshire is projected to improve over the next reporting period;

However, the other two are projected to remain static:

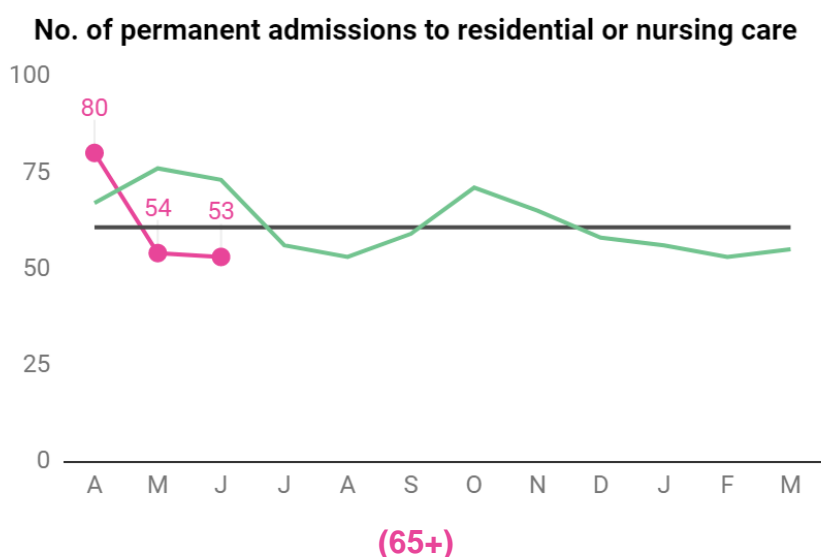
- % of eligible population aged 40-74 offered an NHS Health Check who received an NHS Check: and,
- No. of National Diabetes Prevention Programme (NDPP) referrals.




2.5 The following section presents KBMs where significant good performance or areas of concern need to be highlighted for the 12 KBMs across the 2 high level outcomes as appropriate for this Committee. Performance for all other measures is included in Appendix A.

	<b>Projection</b>	Is the expected performance projected to improve, decline or remain static over the next reporting period
	<b>Trend</b>	Trend over longer time period
	<b>DoT</b>	Direction of Travel (DoT) over recent period
		Performance Improving
		Performance Declining
		Performance is Steady

**Warwickshire’s communities and individuals are supported to be safe, healthy and independent**

**Areas of good progress**



16/17	17/18	18/19	Trend	DoT	Projection
552	696	742			

As at Quarter 1 the number of permanent admissions for people aged over 65 is marginally above the Quarter 1 target of 182.

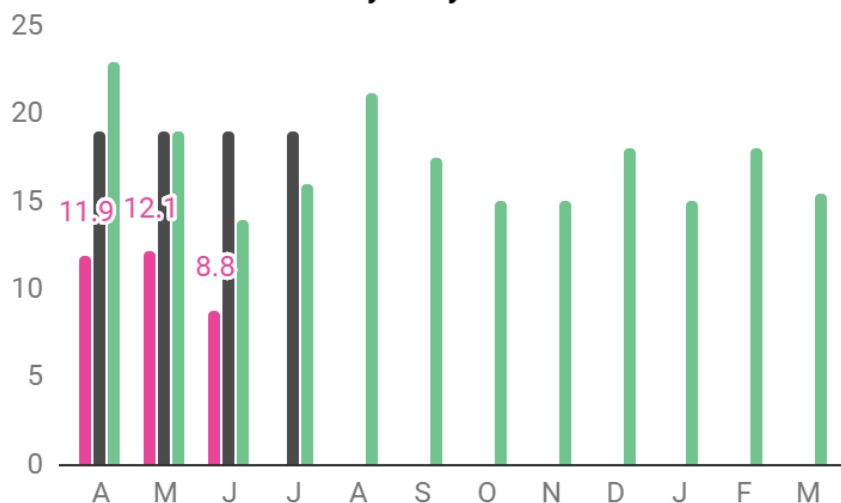
A variety of aspects impact long term admissions into residential and nursing care, including;

- acute trusts have increased the number of level three discharge beds in residential providers. Therefore, more individuals are entering residential care environments in Warwickshire directly from hospital than in previous years. This places pressure on residential care remaining the long term option as the individual and family become

familiar with the environment and not alternatives such as Extra Care Housing or remaining in their own home;

- no new Extra Care Housing schemes have been available for 12 months, with some new availability in 2019 / 20 planned; and
- the duration of individual length of stays within residential and nursing care are increasing.

**Average daily beds occupied by delayed Warwickshire patients delayed by Social Care**



16/17	17/18	18/19	Trend	DoT	Projection
42	27	15	↓	↓	↔

Warwickshire Delayed Transfer of Care (DTC) performance for Social Care is on target (8.8 versus a target of 19).

Warwickshire Social Care DTC performance has been at or below target since May-18 (with the exception of Aug-18) and reached a new low in June 2019. Warwickshire were ranked as 96th best (56th worst) out of the 151 local authorities. This is the best performance since this ranking data was first available in June-17. This is a significant achievement given the fact that Warwickshire were within the bottom 20 performers for the majority of the period from June-17 to May-18.

### 3.1 Revenue Budget

3.1.1 The Council has set the following performance threshold in relation to revenue spend: a tolerance has been set of zero overspend and no more than a 2% underspend. The following table shows the forecast position for the Services concerned.

	<b>2019/20 Budget £'000</b>	<b>2019/20 Outturn '000</b>	<b>Revenue Variance £'000 %</b>	<b>Retained Reserves £'000</b>	<b>Financial Standing £'000</b>
Adult Social Care	152,761	147,914	(4,847) -3.17%	(13,803)	(18,650)
<p>Pressure areas of expenditure are Care Home placements for all client groups, Older People Homecare and LD Supported Living. Underspends forecast from OOP savings not being recycled into ASC, to ensure ongoing budget does not cause a long term pressure, and client contributions above budget.</p> <p>A number of salary forecasts have been set to budget, these will likely become underspends. There is still concern around homecare and income forecasts from Mosaic which is being investigated</p>					
People	33,231	33,526	295 0.89%	(5,490)	(5,195)
<p>There are two current overspends within the service areas that are being monitored and managed:</p> <ol style="list-style-type: none"> <li>1. Support service for drugs and alcohol - financial pressure due to demand for detox/inpatient provision.</li> <li>2. Staffing overspend within the Public Health Unit.</li> </ol>					

### 3.2. Delivery of the 2017-20 Savings Plan

3.2.1. The savings targets and forecast outturn for the Business Units concerned are shown in the table below.

	2019/20 Target £'000	2019/20 Actual to Date £'000	2019/20 Outturn £'000
Adult Social Care	2,240	1,515	2,240
People	2,820	2,820	2,433
<p>Shortfall £0.387 million. The Drugs and Alcohol service are forecasting a shortfall of £0.728 million arising from the increase in prescribing costs for this demand led service. The situation will be monitored although there are now concerns about the feasibility of the original target. The savings target based on the reduction of staffing and overheads across the public health and strategic commissioning service of £0.341 million is exceeding its target and is currently partially covering the shortfall in Drug and Alcohol savings. This is one off money and as a result of this the DAAT overspend is being fed into the MTFP work for 2020-21.</p>			

### 3.3 Capital Programme

3.3.1. The table below shows the approved capital budget for the business units and any slippage into future years.

	Approved budget for all current and future years (£'000)	Slippage from 2019/20 into Future Years £'000	Slippage from 2019/20 into Future Years (%)	Current quarter - new approved funding / schemes (£'000)	Newly resourced spend included in slippage figures (£'000)	All Current and Future Years Forecast (£'000)
Adult Social Care	3,663	(200)	-9%	0	0	3,663
<p>£0.2m of funding is ring fenced to support People Directorate technical developments. No requirements have yet been identified in the year for this area of funding.</p>						
People	1,663	(427)	-26%	0	0	1,663
<p>£0.4m slippage in Client Information System Review, however development priorities have been identified for 2019/20. Detailed transformation requirements are subject to further exploratory action leading to the likelihood of investment now required in 2020/21.</p>						

## 4 Supporting Papers





4.1 A copy of the full report and supporting documents that went to Cabinet on the 12th September 2019 is available via the following links ([performance](#) and [finance](#)) and in each of the Group Rooms.

## 5 Background Papers

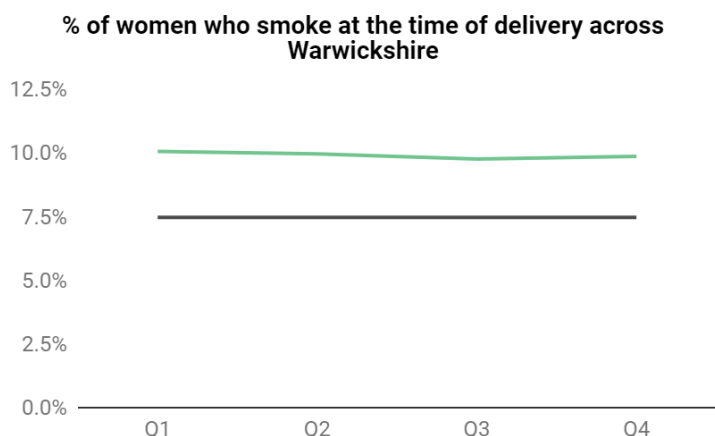
None



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Portfolio Holders	Cllr Les Caborn, Adult Social Care & Health; <a href="mailto:cllrCaborn@warwickshire.gov.uk">cllrCaborn@warwickshire.gov.uk</a>

### Appendix A One Organisational Plan Key Business Measures Scorecard

 <p>19/20 Actual 19/20 Target 18/19 Actual</p>	<b>Projection</b>	Is the expected performance projected to improve, decline or remain static over the next reporting period
	<b>Trend</b>	Trend over longer time period
	<b>DoT</b>	Direction of Travel (DoT) over recent period
		Performance Improving
		Performance Declining
		Performance is Steady

**Warwickshire’s communities and individuals are supported to be safe, healthy and independent**



16/17	17/18	18/19	Trend	DoT	Projection
9.9%	9.5%	9.9%		N/A	

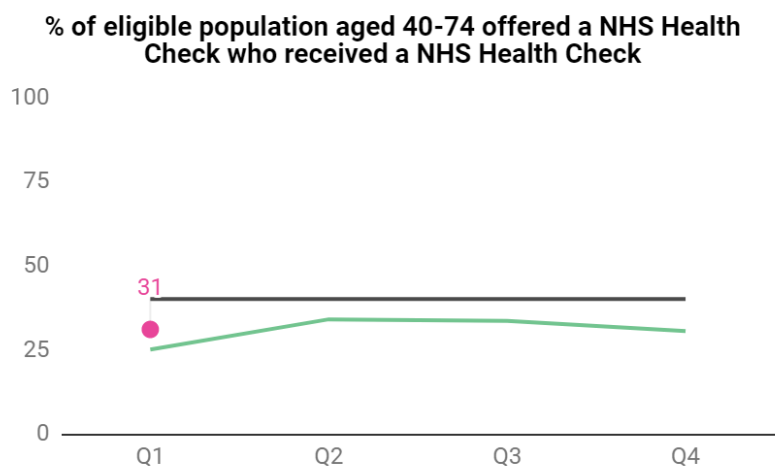
2019/20 Quarter 1 data is due September 2019

There are growing concerns that the Coventry & Warwickshire Local Maternity System (LMS) will not meet the national smoking cessation target for pregnant smokers of 6% (SATOD) by 2021/22. Note: Warwickshire has made a further commitment to reduce the rate to 5.0% by 2022/23. Staff capacity and resource issues within the three maternity services is having an impact on reductions, with a lack of dedicated risk perception midwifery time. There are also concerns within maternity services in terms of the capacity to implement the new local Stop Smoking in Pregnancy (SSiP) guidelines, this was a particular concern within the George Eliot Hospital (GEH) maternity service.

Take-up of SSiP services by parents, especially in GEH is disappointing and points to quality

and time issues relating to brief motivational advice by midwives, but also the need to take a targeted approach to challenge entrenched social norms regarding smoking. Note: for those parents that do access SSiP services quit rates are higher than national/regional averages.

The LMS has accessed Maternity Transformation 2019-20 funds to recruit a dedicated expert to undertake strategic and operational scoping, needs assessment and benchmarking of stop smoking support across the LMS. This is expected to take approximately six months to complete and will inform operational improvements, priorities to be driven forward and resource requirement, to strengthen stop smoking in pregnancy support across the LMS.



16/17	17/18	18/19	Trend	DoT	Projection
45.4	30.4%	33.4%	↓	N/A	↔

2019/20 Quarter 1 (final) data is due mid-September 2019, provisional Quarter 1 data has been provided.

NHS Health Checks is a five year programme for eligible patients aged 40-74 delivered primarily by GP practices.

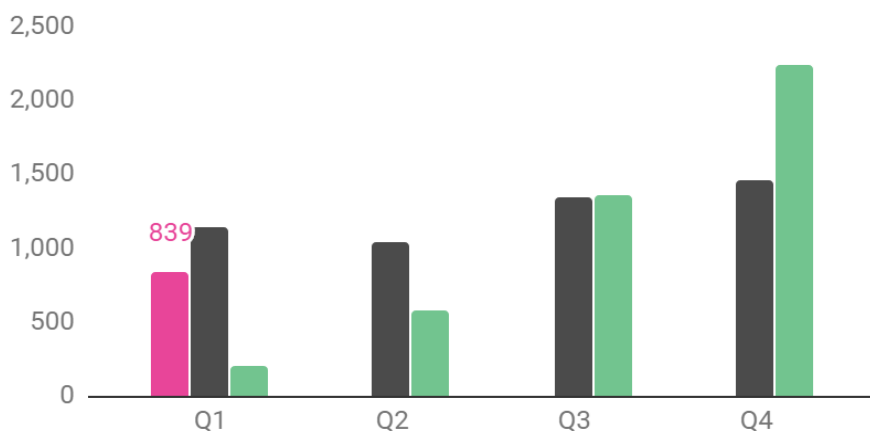
The number of GP practices delivering NHS Health Checks in 2018/19 has reduced from 66 (in 2017/18) to 58 and therefore the number of eligible patients receiving an NHS Health Check has also reduced.

The number of people that received a NHS Health Check in 2018/19 was 6,847. The number of people invited for an NHS Health Check was 26,955. This is equivalent to 25% of people who were offered, received an NHS Health Check which is 15% below the local target of 40%.

A proposal is being developed to offer NHS Health Checks in the workplace and in the community in areas where GP practices are not offering NHS Health Checks to increase the opportunity for the population to take up the offer of an NHS Health Check.



**No. of National Diabetes Prevention Programme referrals - cumulative Coventry & Warwickshire data**

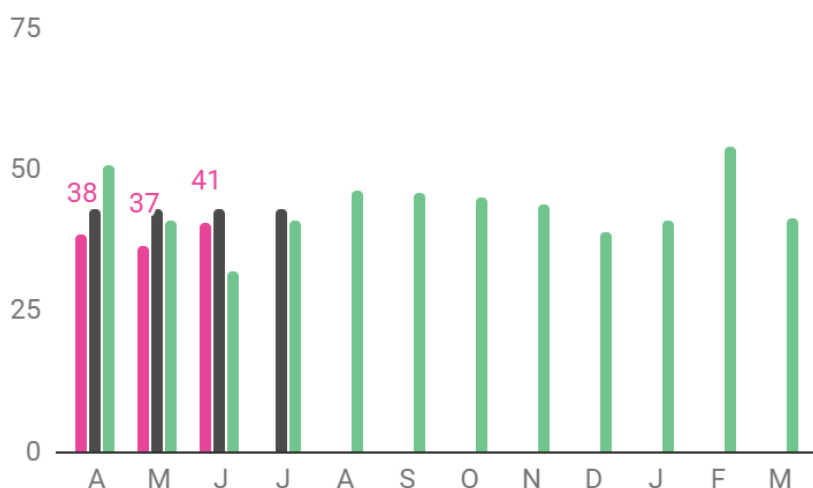


16/17	17/18	18/19	Trend	DoT	Projection
N/A	N/A	2,238	N/A	N/A	↔

The number of referrals in Quarter 1 2019-20 is 839 which is equivalent to 73% of the target of 1,139.

The National Diabetes Prevention Programme (NDPP) was launched in Coventry and Warwickshire in April 2018. The number of referrals to the NDPP across the Sustainability and Transformation Partnership for 2018-19 was 2,806 which is equivalent to 75% of the target of 3,727.

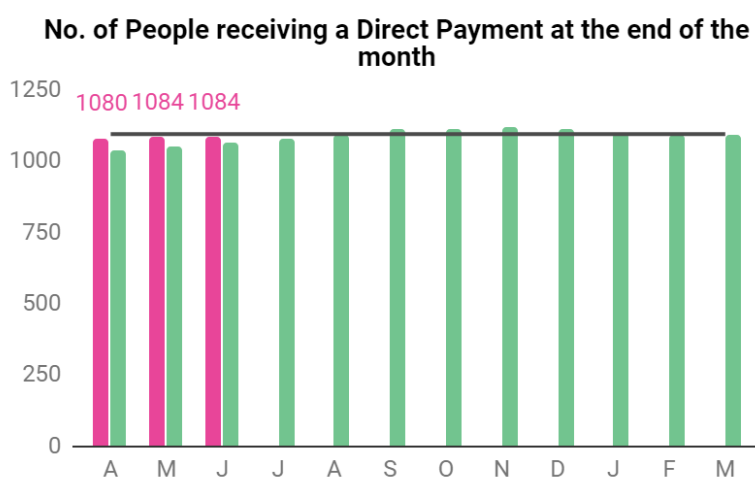
**Average daily beds occupied by delayed Warwickshire patients**



16/17	17/18	18/19	Trend	DoT	Projection
86	49	42	↔	↔	↔

Warwickshire Delayed Transfer of Care (DTC) performance is on target in Quarter one (41 versus a target of 43).

Warwickshire DTOC performance has been at or below target since Dec-18 (with the exception of Feb-19). Warwickshire Social Care DTOC performance has been at or below target since May-18 (with the exception of Aug-18) and reached a new low in June 2019. However, Health DTOC performance has been above target since Aug-18 (with the exception of Dec-18). These delays have been contributed to by the Coventry and Warwickshire Partnership Trust (CWPT) and out of area providers. However, Health delays at both CWPT and the out of area providers have been on a downward trend in the last few months. These delays are being closely monitored and further investigation is being conducted, in addition to identifying possible process improvements for Health and Social Care. There has been a recent spike in Health delays at George Eliot Hospital (GEH) due to blockages in their Discharge to Assess (D2A) service, which now provides care for non-weight bearing patients and those with plaster of Paris. These delays should be reduced when the beds (originally funded by Winter Pressures money) for these patients are re-introduced in the near future.



16/17	17/18	18/19	Trend	DoT	Projection
1,212	1,024	1,089	↔	↔	↑

The number of people receiving a direct payment at the end of Quarter 1 is higher than the same period last year, and the 2017/18 year end actual.

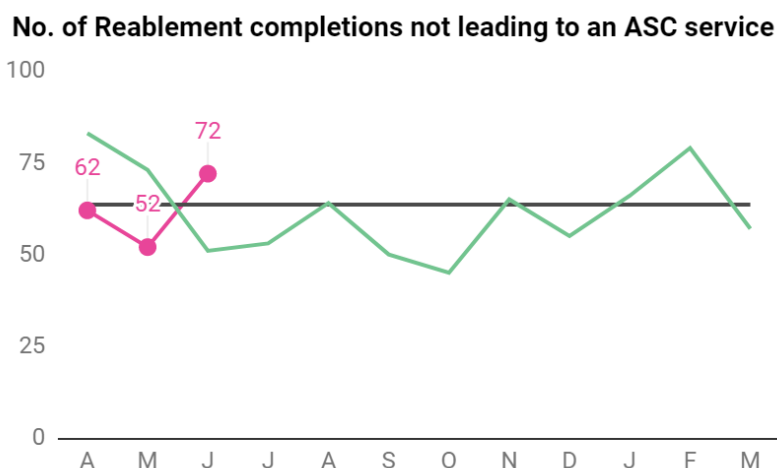
Although the overall number of people with a Direct Payment has increased since year end 2017/18, the number of those in long term community support has increased at a faster rate so the overall proportion has decreased. The Adult Social Care Outcomes Framework (ASCOF) outturn for the 'proportion of service users in receipt of a direct payment' has fallen from 26.7% in 2017/18 to a provisional 25.6% in 2018/19. This is despite seeing a real world increase of 40 people with direct payments between the two snapshot dates (1st April).

Work and developments to continue to increase the uptake of Direct Payments is ongoing and includes:

- the launch of the pre-payment card in March 2019 to new customers as an easier way of receiving a Direct Payment. The pre payment card is now being offered to existing customers and a programme of support in place to facilitate this;
- a formal review of the processes for customers to access Direct Payments is continuing

including support, information and peer support/training available to customers and practitioners; and

- a review of the external commissioned Direct Payment support services is also being undertaken.



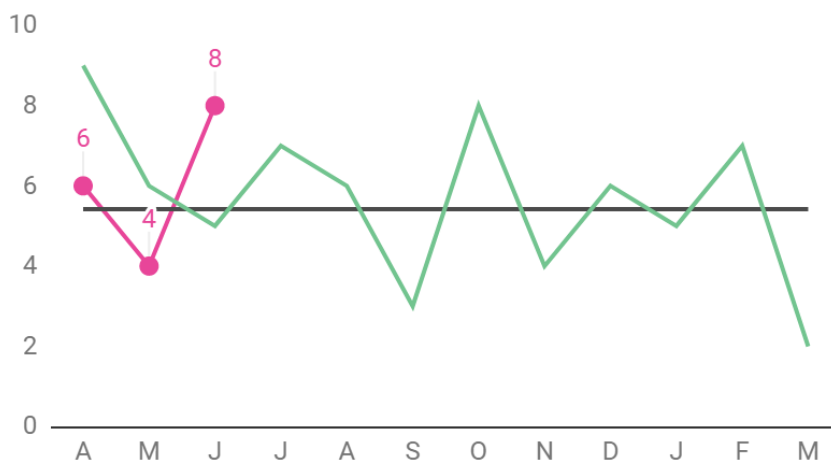
16/17	17/18	18/19	Trend	DoT	Projection
Previously monitored using a slightly different method		741	N/A	↓	↔

The number of customers completing their reablement episode and not in receipt of another Adult Social Care Service in Quarter 1 has reduced slightly in comparison to the same period last year.

Key areas of development for Quarter 1 include:

- Care Quality Commission (CQC) inspected the Reablement North team in June, and received a final outcome of 'Good';
- the Moving Bed Service is now operational and is being used by customers;
- continuing to implement the scheduling system, and at the same time reviewing how the service can be redesigned to maximise capacity;
- scoping a new Customer Electronic Care Record App for staff to use;
- continue to house in reach Reablement Assessors in hospitals to support customers and families with discharging from hospitals;
- completed a Good Practice Wellbeing Event to celebrate achievements and best practice; and
- based on applying the correct Reablement customer criteria, performance for the next quarter has been forecast as 'static'.

**No. of permanent admissions to residential or nursing care**



(Under 65)

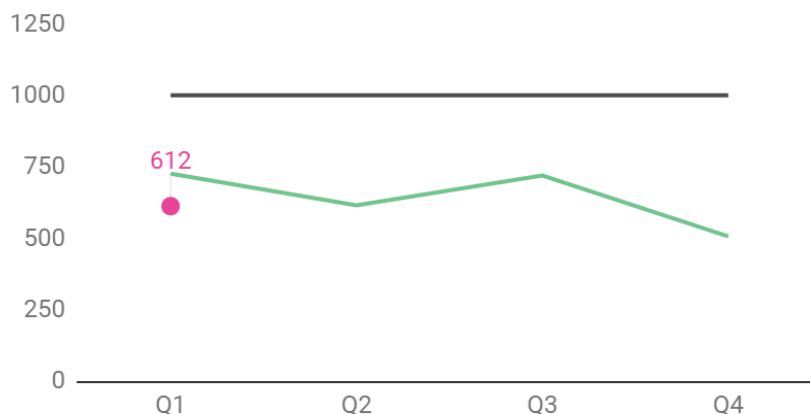
16/17	17/18	18/19	Trend	DoT	Projection
33	60	68	↔	↔	↔

The number of permanent admissions of people to residential and nursing care homes aged 18-64 is higher for the first quarter of 2019/20 compared to the same period in 2018/19. However, the number of admissions is below the target of 5 admissions per month for the first quarter; for May and June this remained static at 4 admissions per month.

Support planning for individuals will continue to ensure that community support is considered for all customers, and residential and nursing care provision is the last option. Further specialised housing with care for people under 65 has opened in Warwickshire in the last year which offers an alternative to residential care.

An increase in this cohort has arisen over the last year due to individuals transferring funding streams from health to social care; practitioners will apply Continuing Healthcare (CHC) criteria robustly to ensure individuals are in receipt of the most appropriate support to meet their needs.

**No. of individuals completing the Fitter Futures Warwickshire programme**



16/17	17/18	18/19	Trend	DoT	Projection
1648	2474	2566	↑	N/A	↑

On 1 July 2019 the new Fitter Futures service expanded to include a framework of Providers.

The service incorporates Physical Activity on referral with 19 leisure centres across Warwickshire and four Adult Weight Management Providers. Prior to July 2019, it was solely Slimming World offering adult weight management support, however now it will feature Slimming World, Weight Watchers, Everyone Health and Nuneaton & Bedworth Leisure Trust.

The additional services, particularly Weight Watchers, will result in referral numbers increasing over the coming months. Quarterly reports for the new service will be available in October 2019, this will highlight the impact on referral numbers.

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## Adult Social Care and Health Overview and Scrutiny Committee

**25 September 2019**

### Work Programme Report of the Chair

#### Recommendations

That the Committee reviews and updates its work programme.

#### 1. Work Programme

The Committee's work programme for 2019/20 is attached at Appendix A for consideration. The programme was discussed by the Chair and Party spokespeople at their meeting on 2 September. A copy of the work programme will be submitted to each meeting for members to review and update, suggesting new topics and reprioritising the programme.

#### 2. Forward Plan of the Cabinet

The Cabinet and Portfolio Holder decisions relevant to the remit of this Committee are listed below. Members are encouraged to seek updates on decisions and identify topics for pre-decision scrutiny. The responsible Portfolio Holder has been invited to the meeting to answer questions from the Committee.

Decision	Description	Date due	Cabinet / PfH
None at 16 September			

#### 3. Forward Plan of Warwickshire District and Borough Councils

This section of the report details the areas being considered by district and borough councils at their scrutiny / committee meetings that are relevant to health and wellbeing. The information available is listed below. Further updates will be sought and co-opted members are invited to expand on these or other areas of planned activity.

Date	Report
<b>North Warwickshire Borough Council</b>	
	<p>In North Warwickshire, the meeting structure is operated through a series of boards with reports to the Community and Environment Board. There is a Health and Wellbeing Working Party and a Warwickshire North Health and Wellbeing Partnership (covering both North Warwickshire and Nuneaton and Bedworth)</p> <p>The Community and Environment Board has recently considered the Year of Wellbeing.</p> <p>At the working party, recent topics discussed include:</p> <ul style="list-style-type: none"> <li>• Year of Wellbeing</li> <li>• Mental Health First Aid Training</li> <li>• Childhood Obesity</li> <li>• Public Health / JSNA Update</li> <li>• Health and Wellbeing Action Plan</li> </ul>
<b>Nuneaton and Bedworth Borough Council – Health Overview and Scrutiny Panel</b>	
2019/20	<p>This is an extract of the draft work programme considered by the Borough Council's External Overview and Scrutiny Panel on 4 July.</p> <ul style="list-style-type: none"> <li>• CAMHS Update on Mental Health matters and the provision of services in the Borough.</li> <li>• George Eliot Hospital presentation from on the current services and funding situation, including the provision of additional hospice beds</li> <li>• Addressing Teenage Conception in Nuneaton and Bedworth – An update on the current rates of teenage conceptions in the Borough together with the Address Teenage Conception Task and Finish Group Action Plan update.</li> </ul>
<b>Rugby Borough Council – Overview and Scrutiny Committee</b>	
2019/20	<p>The Borough Council has reviewed its meeting structure. The following extracts were taken from its Communities and Resources OSC. It also has a joint overview and scrutiny meeting for partnership matters.</p> <ul style="list-style-type: none"> <li>• Air Quality Monitoring</li> <li>• Employee wellbeing update - additional information requested during a light-touch review carried out in February 2019.</li> </ul>



<b>Stratford-on-Avon District Council – Overview and Scrutiny Committee</b>	
	There are no health items within the current work programme (at 4 September)
<b>Warwick District Council – Health Scrutiny Sub-Committee</b>	
17 September	<ul style="list-style-type: none"> <li>• Year of Wellbeing</li> <li>• Action Plan for Falls</li> <li>• Review of the Health and Wellbeing Approach and Action Plan</li> </ul>
19 November	<ul style="list-style-type: none"> <li>• Report to main Overview and Scrutiny Committee on the future of the Health Scrutiny Sub-Committee</li> <li>• Annual Status Report on Air Quality Management</li> </ul>

#### **4.0 Briefing Notes**

- 4.1 The work programme at Appendix A lists the briefing notes circulated to the Committee. Members may wish to raise questions and to suggest areas for future scrutiny activity, having considered those briefing notes.

#### **5.0 Financial Implications**

- 5.1 None arising directly from this report

#### **6.0 Environmental Implications**

- 6.1 None arising directly from this report

#### **Background Papers**

None.

	<b>Name</b>	<b>Contact Information</b>
Report Author	Paul Spencer	01926 418615 <a href="mailto:paulspencer@warwickshire.gov.uk">paulspencer@warwickshire.gov.uk</a>
Assistant Director	Sarah Duxbury	Assistant Director of Governance and Policy
Strategic Director	Rob Powell	Strategic Director for Resources
Portfolio Holder	n/a	

The report was circulated to the following members prior to publication:

Local Member(s): None

Other members: Councillor Wallace Redford

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## Adult Social Care and Health Overview and Scrutiny Committee Work Programme 2019/20

Date of meeting	Item	Report detail
25 September 2019	Performance Monitoring - CCGs	The Committee monitors CCG performance against their respective commissioning intentions at six-monthly intervals. In order for the CCGs to ensure the appropriate officers are in attendance, a thematic approach was suggested. For this meeting, it is proposed to focus on progress towards establishing a single CCG, an update on Primary Care Networks and against the five-year plan for GP services. A further area would be the performance indicator on treatment of cancer patients within 62 days.
25 September 2019	The Older People Adult Social Care Market.	To provide an update. It was agreed that this would be in two parts, with a pre-committee briefing session to provide the context and market position and a further report in the committee, which would include the review of the County Council's services/ officer structures.
25 September 2019	One Organisational Plan Quarterly Progress Report	To consider the One Organisational Plan Quarterly Progress Report for 2019/20 at Quarter one.
20 November 2019	Local Suicide Prevention Plan	At the Chair and Party Spokes meeting in October 2018, this was added to the work programme for an update in November 2019. A document from the LGA on self-assessment of local suicide prevention plans had been circulated. The County Council has an approved suicide prevention plan; it has a higher number of suicides than for comparative councils and has received extra funding from NHS England for two years to start implementation of the suicide prevention strategy.
20 November 2019	One Organisational Plan Quarterly Progress Report	To consider the One Organisational Plan Quarterly Progress Report for 2019/20 at Quarter two.
20 November 2019	Draft NHS five-year plan	It is anticipated that the draft NHS five-year plan will be available for consideration by the Committee at this meeting
19 February 2020	Update on GP Services	The Committee received a comprehensive update in March 2019 on the implementation of the recommendations from this task and finish group. It was agreed to submit a further update to members.

19 February 2020	One Organisational Plan Quarterly Progress Report	To consider the One Organisational Plan Quarterly Progress Report for 2019/20 at Quarter three.
19 February 2020	Review and Redesign of WEST	Warwickshire Employment Support (WEST) is a service for adults requiring learning support and those with autism. The outcome of the review will be reported to Cabinet in February 2020 and it is suggested to submit a report to the Committee beforehand.

Future Work Programme Suggestions		It is planned to undertake a review of the Work Programme early in 2020
	Review of Social Care	An 'end to end' review of Social Care will move to its implementation phase and would be a significant change to the way that social care operated and the culmination of two years' work. It would be a useful area for the committee to review around the end of 2019 or early in 2020.
	Strategic Review of Social Care	This will cover the spectrum of support for people with disabilities from special educational needs, those in transition from child to adult services and adults.
	Pharmacy Services	At the Committee meeting on 6 March 2019, it was agreed that an item be added to the programme to receive an update on pharmacy services. The key aspects raised were: <ul style="list-style-type: none"> <li>• Confusion over the services provided in each pharmacy and where patients should present, e.g. for minor ailments. Pharmacists have different levels of experience and expertise and local signposting is needed.</li> <li>• Through primary care networks (groupings of GPs), and the revised GP contract, it is planned to provide a broader and more integrated range of services including closer collaboration with pharmacy.</li> <li>• There is a healthy living pharmacy programme, supported by the County Council. In Warwickshire, 80% are healthy living pharmacies which deliver health, wellbeing and other services.</li> </ul>
	Home Environment Assessment and Response Team.	A two-year review of the Home Environment Assessment and Response Team was nearing completion and would be available for the Committee to consider from September 2019.
	West Midlands Ambulance Service and the Paramedic Service	At the Committee meeting on 6 March 2019, it was agreed that an item be added to the programme to receive an update from West Midlands Ambulance Service and the paramedic service, their priorities and performance on response times. This would be discussed in more detail at the Chair and party spokesperson meeting.
	Out of Hospital Programme.	Suggested by Councillor Parsons at the Chair/Spokes meeting on 21 June 2018.

	Mental Health and Wellbeing	This item was added to the work programme in June 2018, with the item scheduled for the November Committee. Further discussion at the Chair and Party spokesperson meeting on 29 October, when the item was deferred. A revised date and scope for this review area needs to be agreed.
	Better Health, Better Care, Better Value (BHBCBV) – Proactive and Preventative Workstream	Suggested by Councillor Margaret Bell. The Proactive and Preventative work stream of the STP. The suggestion is to find out more: What is happening; what is the plan; how is it to be funded; when will we see results?
	BHBCBV – George Eliot Hospital Campus Model	Suggested by Councillor Clare Golby. To understand how the proposals for the George Eliot Hospital (GEH) Campus Model will fit into other health services for the north of Warwickshire and the implications for residents. Councillor Parsons supported this area, raising concerns about the potential downgrading of services delivered at GEH.
	Review of the Adult Transport Policy	Cabinet approved a revised Adult Transport Policy on 25 January 2018. This has been suggested as an area for the Committee to review after 12 months of implementation.
	The 111 Service	Suggested by Councillor Margaret Bell. Areas to examine are: How do they refer people to health services; how do they link in with the relevant CCG; how do they know where services are commissioned; also what do they do about patients with no transport who are referred to an Out of Hours Service at, say, the early hours of the morning.
	Local Commissioning of Services	Suggested by Councillor Mark Cargill. A pilot scheme has been undertaken in Alcester.
	Director of Public Health Suggestions	From the Director of Public Health's annual report. The theme this year is 'Vulnerability'. The Joint Strategic Needs Assessment and linked to this the commissioning of health, wellbeing and social care services. The JSNA aims to establish shared evidence on the key local priorities across health and social care. Other areas are: Health & Wellbeing Strategy, Sustainability & Transformation Plan (STP), Out of Hospital Programme, Community Hubs and the County Council Transformation Plans, suicide prevention and Mental health and substance misuse.
	Coventry and Warwickshire Partnership Trust	Suggested by Healthwatch. There has been a re-inspection of the CWPT by the Care Quality Commission. Originally planned for the Trust to present its progress against the action plan to the January 2018 meeting, which was considered to be too soon for the Trust to have implemented actions from the CQC review. Suggestion to have a written update and then programme for a formal report to provide assurance that the 'must do' and 'should do' recommendations are being implemented.
	Maternity Services	The Adult Social Care and Health OSC had received a comprehensive report at its meeting on 3 July 2019. A meeting was held to discuss the potential topics that a task and finish review could consider to add value to the existing work on maternity services. It was agreed that the officers monitor satisfaction data over the next 12 months and that this item be placed on the committee's work programme for a revisit after that time.

### BRIEFING SESSIONS PRIOR TO THE COMMITTEE

Date	Title	Description
20 November 2019	Assistive Technology Developments.	Officers would like to share the positive outcomes of the project on assistive technology and the self-help tool "Ask Sara" to enable people to remain independent in their daily lives. This briefing will enable councillors to be informed and assist in promoting the information with their constituents.
25 September 2019	Older People Adult Social Care Market	This briefing session will provide context ahead of the consideration of a formal report in the Committee meeting.
3 July 2019	None	
6 March 2019	Access to Primary Care Services for Homeless People	Healthwatch Warwickshire will provide an interim report on their project on access to primary care services for homeless people. WCC has a project mapping such services. This will be a joint briefing session from both WCC and HWW.
30 January 2019	Direct Payments and the introduction of Pre-payment cards.	At the Chair and Party Spokes meeting in October 2018, it was agreed to have a briefing session prior to this meeting on direct payments and the introduction of pre-payment cards.
21 November 2018	None	
26 September 2018	Dementia Awareness	A detailed report and presentation was provided in September 2017. The Committee agreed to consider the additional work being undertaken through Warwickshire's Living Well with Dementia Strategy (2016-2019), the potential areas of focus being timely diagnosis and support in acute/residential housing with care settings.
11 July 2018	Presentation on developing Fire and Health/Social care agenda.	A presentation from Officers of the Fire and Rescue Service on the support they are providing to the work of Social Care.
9 May 2018	None	There is no separate briefing session for this meeting. The Committee will have two key areas, being the report of the GP Services TFG and the care market and domiciliary care.
14 March 2018	None	Originally intended to have a session on Integrated Care, which subsequently became part of the main Committee meeting.
24 January 2018	Proposal from Chair and Party Spokes Meeting - Direct Payments	An initial briefing note on direct payments would be useful, ahead of the January session.
22 November 2017	Housing Related Support	Hugh Gaster, Housing Related Support Officer to lead on this. A briefing beforehand to remind of recent history and the briefing session to bring up to date with current position / developments.

## BRIEFING NOTES

Date Requested	Date Received	Title of Briefing	Organisation/Officer responsible
07/08/19		A briefing note was requested on perinatal mortality. This followed the consideration of maternity services at the Committee in July 2019.	
05/06/19		The Healthy Living Pharmacy Programme.	TBC
05/06/19		The Healthwatch Warwickshire (HWW) Standing Conference on Patient Voice - how the Committee can be engaged to contribute effectively.	Chris Bain, HWW
30/01/19	13 February 2019	See, Hear and Act learning partnership.	Dr. John Linnane, DPH and SC
-	21 January 2019	Updates from George Eliot Hospital and University Hospitals Coventry and Warwickshire in regard to actions to address higher than normal mortality indicators.	David Eltringham (GEH) and Andy Hardy (UHCW)
26/09/18	16/11/18	<p>A comprehensive briefing pack from the Director of Public Health, which comprised:</p> <ul style="list-style-type: none"> <li>• Life Expectancy, Healthy Life Expectancy and the Window of Need</li> <li>• Infant Mortality and Stillbirths</li> <li>• Child Accidental Injuries</li> <li>• Rise Mental Health Service</li> <li>• Integrated Care System</li> <li>• Parking for Voluntary Patient Transport Schemes</li> <li>• Community Safety Partnerships</li> <li>• Appendices <ul style="list-style-type: none"> <li>○ Child Accident Prevention – Developing a Three Year Action Plan</li> <li>○ Warwickshire Data Overview and Update</li> <li>○ SP board performance report</li> <li>○ Rise Community Partnerships</li> <li>○ Rise Community Offer</li> <li>○ Rise Service Feedback</li> <li>○ Rise the Big U</li> <li>○ Warwickshire Primary Mental Health Team, Q1 Report</li> </ul> </li> </ul>	
08/10/18	29/10/18	Officers to prepare a briefing note for the Committee on the revised Care Act guidance (issued 1 October 2018), the key implications for WCC and officer plans to respond to this guidance.	Pete Sidgwick
-	05/10/18	People Group Year End Customer Feedback 2017-18	
-	02/10/18	An update from George Eliot Hospital on its response to the CQC Action Plan.	
26/09/18	Integrated Care Systems	The Committee considered a report in March 2018 on Integrated Care Systems. It was agreed to have a further update after six months. This will now be provided via a briefing note.	

21/06/18	26/09/18	Request for a briefing note on the patient transport service was raised at the Chair & Spokes meeting. This involves several commissioners and service providers, notably five voluntary groups, WMAS, WFRS and CWPT.	DPH and SC
-	14/05/18	NHS England provided a briefing on the need to close a dental practice in Nuneaton.	NHS England
09/05/18		Dr John Linnane offered to circulate a briefing note on a service delivery review by the Coventry and Warwickshire Partnership Trust.	DPH and SC
22/02/18	18/04/18	Drug and Alcohol Service. A briefing from the Director of Public Health. This is the subject of a member briefing session at the meeting on 11 July.	
14/03/18	03/05/18	GEH Mortality Briefing – A briefing note to explain the actions taken to respond to two areas of concern on end of life care and an increase in Hospital Standardised Mortality Ratio.	
-	03/05/18	DPH Annual Report Update – A briefing paper to set out the topic of the next annual report. The theme for this report is the impact of social media on young people's health and wellbeing.	
22/02/18		A briefing note was requested at the Chair and Party Spokes Meeting on 22 February, to update the OSC on the work of the Safeguarding Adults Board, including the work of the MASH.	
22/11/17	19/01/18	Direct Payments Briefing Note - This briefing note provided an overview of the background and principles for Direct Payments. It described what they are, how they can be accessed and the support available to ensure people manage them successfully.	
31/10/17	10/01/18	Community Meals Service	Claire Hall

### TASK AND FINISH GROUPS

ITEM AND RESPONSIBLE OFFICER	OBJECTIVE OF SCRUTINY	TIMESCALE	FURTHER INFORMATION
GP Services	The Committee agreed this TFG area at its meeting on 15 September. The report of the TFG presented in May 2018.	May 2018.	The review report was approved by Cabinet in June 2018 and submitted to the Health and Wellbeing Board in September 2018.
Joint Health Overview and Scrutiny Committee	This is the first of the joint committees, working with Coventry City Council to focus on Stroke Services.	To be confirmed	There have been delays in the commencement of the work due to the NHS assurance process required ahead of the public consultation. Two informal meetings have taken place.
Maternity and Paediatric Services	The Committee agreed this TFG area at its meeting on 15 September. The detailed scoping of this area is still to be determined.	Review starts after completion of the GP Services TFG.	